



# Mutual Exchange Application

## For non-Curo customers

Please complete one form for each Curo property being exchanged

Name: .....

Property you want to move to: .....

Number of properties involved in exchange: .....

How did you find this swap? .....

**To be completed by the person(s) moving in:**

Name of tenant (1): ..... Date of birth .....

Name of tenant (2): ..... Date of birth .....  
(if joint tenancy)

Phone number(s): (1)..... (2) .....

Email tenant (1): .....

Email tenant (2): .....

Address: .....

**Other members of the household:**

Name	Date of birth	Relationship to you

How long have you been tenants of the above address? .....

How do you pay your rent?.....

Your landlord: .....

Housing Officer: .....

Housing Officer phone number .....

Do you need any adaptations in your new home? Yes ☐ No ☐ If yes, please give details:

.....  
.....

Do you have any pets? Yes ☐ No ☐ If yes, please give details:

.....

### Declaration – person moving in:

I can confirm that I accept the following:

- ☐ This is only an application to mutually exchange and Curo's acceptance of it does not signify approval.
- ☐ The exchange can only proceed after Curo has put its consent in writing and a Deed of
- ☐ Assignment has been signed by all parties.
- ☐ I have checked the weekly rent and can afford to pay it. I understand that Curo will complete a credit check in order to process the application and that I will have to pay up to one month's rent in advance of the exchange taking place.
- ☐ I have inspected the property myself.
- ☐ I understand that Curo accepts no responsibility for any failure by the person moving out to observe the conditions of the mutual exchange.
- ☐ All of the information I have supplied is accurate and complete.
- ☐ I agree to provide original copies of my ID.
- ☐ I am happy for Curo to request information about the conduct of my tenancy with my current landlord.

Signed by tenant(s):..... Date: .....

Signed by tenant(s):..... Date: .....

### Please return your completed application form to:

Curo Tenancy Management Team, The Maltings, River Place, Lower Bristol Road, Bath BA2 1EP.

Or email your scanned-in application to [enquiries@curo-group.co.uk](mailto:enquiries@curo-group.co.uk) with 'Mutual exchange application' in the subject title.