

# **Resident Regeneration Panel**

## **terms of reference**

### **Purpose**

The Residents' Regeneration Panel will operate across the Foxhill Estate in order to enable local residents to be consulted and involved in decisions affecting their homes and the regeneration of the area.

The Panel will aim to consult and engage with local residents over issues which make the area a better place in which to live, work and visit.

The Panel will work together as a group to ensure that benefits and opportunities offered by the regeneration are maximised and made available to the whole community.

### **The role of the Panel will be to:**

- Act as the primary group for Curo to consult with Foxhill residents over issues related to the regeneration and improvement of the MOD site and the Foxhill Estate
- Proactively engage with residents about local plans and ensure that the membership of the group is representative and reflective of the local estate
- Support a wide range of resident consultation and involvement in developing proposals for the estate in the form of workshops and public exhibitions
- Promote the estate and ensure that information about regeneration proposals is circulated as widely as possible

### **Our values**

- ✓ we will work in a fair, honest and transparent way
- ✓ we will foster a friendly and welcoming approach in everything we do
- ✓ we will support anyone who fits the membership criteria to become actively involved and we will review the way that we work in order to ensure that there are no barriers to being involved
- ✓ we will accept that there will be different opinions, values and views within the panel and if conflict arises, we will try to deal with it in a fair and transparent way

### **Membership of the Panel**

- Membership of the panel will be open to residents who live within the Foxhill estate area and who agree with the purpose of the group. People who attend do so as individuals and not as representatives of any group or community organisation.
- The Panel will have a maximum of 15 members in order to ensure that it can function effectively.
- We recognise that the local Combe Down Councillors have an important role in supporting the work of the panel, and we will invite them to attend meetings and events as they wish.

- Representatives from Curo will attend all meetings, and representatives from other stakeholder organisations will be invited to attend panel meetings where appropriate.

## **Governance**

The Panel will:

- ✓ Have a Quorum consisting of a minimum of a third of its members
- ✓ Be serviced by Curo who will provide administrative support to the group, provide a venue for the meetings and authorise and pay expenses
- ✓ Be able to co-opt to vacancies on the Panel up to the maximum number of 15 to ensure a wide cross section of opinion is represented from across the estate
- ✓ Elect 3 representatives to sit on the Curo Legacy Board

The panel will appoint a Chair, whose role will be to:

- ✓ Manage the business of the meeting
- ✓ Guide the panel to make decisions
- ✓ Ensure that all business is conducted in line with the values
- ✓ The Chair will attend the Curo Legacy Forum as one of the 3 representatives from the Panel

## **Meetings**

- the panel will meet on a regular basis, as agreed by the members
- the panel will be able to call ad-hoc meetings if required
- a record of agreed actions will be taken at each meeting and circulated to the members and published on the Curo website
- wider consultation meetings will be published and advertised well in advance
- an annual meeting open to all residents will be held in order to review progress over the last year, to set the programme for the next year and to seek to agree members of the panel for the forthcoming year

## **Decision making**

- The panel will as far as possible seek to make decisions based on a consensus of opinion, and if this is not possible then a decision will be taken based on a majority vote of those present
- If a decision is required between meetings then an email will be sent to Panel members or phone contact made by the Chair, to see if a decision can be reached, and if this is not possible an additional ad-hoc meeting may be called.